

DRAFT

PRESENT: L. Smith, Vice Chairman; R. Robinson, W. Barker, A. Brubaker,
J. Fermery, L. Ruest, R. Dean

NOT PRESENT: A. Dittami

OLD BUSINESS

GOV. WEARE PARK DRIVEWAY – Department of Transportation (DOT): The Committee reviewed a copy of the new orientation as submitted to and confirmed by the DOT after last month's meeting. This orientation is currently being reviewed for approval by the DOT. Discussion of the cost of improvements to the new driveway access, to include a culvert, took place in conjunction with the existing culvert in place along the frontage of the neighboring property. It was noted that the cost of improvements needed in order to create access to the proposed rear parking lot may exceed the benefit.

TOWN HALL ENTRY WAY DOORS: An ADA representative will be meeting with Committee members on May 4, 2 p.m.

HISTORICAL SOCIETY MUSEUM DRIP EDGE: R. Robinson and B. Dean will be addressing this matter soon in order to reduce the amount of gravel along the drip edge to better meet the recommendations of the structural analysis.

MUSEUM PORTICO: R. Dean reported that she received input back from one of the two contractors with regard to questions raised relating to the difference in cost versus the services to be provided. She reported that she received input from the low bidder that his price stands and that his estimate relates to similar services as estimated by the high bidder; no response was received from the middle bidder (\$3,950, \$2,100, \$1,460).

Following discussion, the Committee continued to support the specifications of the estimate provided by Albion Home Improvement and Historical Restoration based on the anticipated quality of repair. It was noted, however, that there are \$500 worth of carpentry needs that should be added to the estimate of \$3,950. B. Dean confirmed that the Historical Society discussed and approved this option and expenditure.

MOTION: To contract with Albion Home Improvement and Historical Restoration and accept the estimate of \$3,950 dated February 21, 2017 on the condition that the Hampton Falls Historical Society and Old Library Building Capital Reserve Fund each pay 50% of the costs (an amount up to \$2,500; \$3,950 plus \$500 or \$4,450)

MOTION: L. SMITH
SECOND: B. DEAN
UNANIMOUS

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FLOATING DOCK AT THE DEPOT: It was reported that this matter will be discussed by the Board of Selectmen at its April 19, 2017 meeting and that the Parks and Recreation Commission may be in a position to assist with funding. R. Robinson presented costs to include \$16,000 for the (four) docks themselves and approximately \$4,000 of labor and machinery. It was suggested that volunteer help may become available to assist with this project.

If the Board of Selectmen is in favor of the proposal, the Conservation Commission will be asked to offer input. L. Ruest will contact the Town Engineer (Jones and Beach Engineers) to obtain information on the steps that will be needed for permitting this project. Questions were raised with regard to ownership and available area of land, local and/or state Department of Environmental Services application requirements and possible Army Corps of Engineers assistance.

TOWN COMMON BENCH REFURNISHMENT (2016 Funds Encumbered to 2017): The Committee discussed a suggestion to install some sort of foundation underneath each bench on the Town Common so that grass does not grow in this area. Following discussion, the consensus of the Committee was to retain the grass at this time. The Committee scheduled a date of Thursday, April 27, 9:00 a.m., to meet at the Town Common to begin dismantling and moving benches to the Brush Dump for cleaning of the concrete base supports.

NEW BUSINESS:

REORGANIZATION OF THE COMMITTEE:

MOTION: To nominate and elect L. Smith as Chairman.

MOTION: R. ROBINSON
SECOND: A. BRUBAKER
UNANIMOUS

MOTION: To nominate and elect A. Brubaker as Vice Chairman

MOTION: L. SMITH
SECOND: R. ROBINSON
UNANIMOUS

GENERATOR FOR TOWN HALL: Due to recurrences of power outages, to include no power available to Town Hall on Election Day this year, recommendation is made to explore the costs associated with a generator to serve the Town Hall in its entirety. W. Barker and R. Robinson will check the generator at the Public Safety Building to determine if it can also be utilized/shared to power the Town Hall resulting in costs associated with connectivity only. The cost of a generator exclusively for the Town Hall will be explored as well. The addition of a generator to service the Town Hall will bring about a need to review the amount of propane and tank (size) needs.

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OTHER:

Epping Well and Pump will be turning on irrigation systems on Monday, May 8. Suggestion is made that the direction of the irrigation heads in the area of the Town Hall sign and flagpole be adjusted so that water stains are prevented. There is a need to clean the sign and pole to remove the existing rust stains that resulted from a time where there was a problem with the water filtration system.

Historical Society and Town Hall - Slate Roof: It was reported that slates have been loosened over the winter months with some falling. W. Barker will contact a roofing contractor to take a look and provide direction.

Members of the Committee will meet on Friday, May 12, 8:30 a.m., on the Town Common to mark the sprinkler heads in preparation for Castleberry Fairs. A date and time was also scheduled for June 2, to mark grid locations for the Arts on the Common event.

Discussion was held with regard to seeking Master Gardeners or other gardeners to assist with the plantings at government buildings.

PUBLIC COMMENT:

Beverly Mutrie, Brown Road, inquired as to removing the cherry tree located on the Route 88 side of the Town Hall as she feels it is unsightly. It was determined that the tree is to remain with the idea that replacement might be made in the future utilizing an elm tree.

Beverly Mutrie suggested that an area at the rear of the former Creighton property, an area of granite ledge outcropping, be cleared of overgrowth so as to allow for use and better aesthetics in time for the Town's 300th anniversary in 2022. R. Robinson will take a look at the area and report back to the Committee.

REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES (3/21/2017):

MOTION: To approve the minutes of the March 21, 2017 meeting as written.

MOTION: A. BRUBAKER

SECOND: B. DEAN

UNANIMOUS

The meeting adjourned at 9:55 a.m.

The next meeting of the Town Improvement Committee is May 16, 2017, 8:30 a.m.